

**Board of Regents**  
**Finance and Administration Committee Work Plan**  
**2024/2025**

**September 19-20, 2024 - Pullman**

**Information Items**

	Time	Cumulative
Internal Audit Update	15	15
FY25 Budget Document	15	30
FY25 Budget Execution - Financial Performance Update	15	45
Doctor of Nursing Practice (DNP) Tuition Rate Postponed to Fall 2025	5	50
Regent Budget Ad Hoc Committee	10	60
FY25 Finance & Administration Committee Work Plan	5	65
FY26 Budget Development Calendar	5	70
Cougar Athletics Budget Performance Update	10	80

**Future Action Items**

Academic Year 2025-2026 Tuition Rates	30	110
Amendments to the WSU Voluntary Investment Program (VIP) (Request move to Action)	10	120
Federal Surplus Property Program Participation (Request move to Action)	5	125
WSU Pullman Undergraduate Technology Fee Allocation - Amendment (Request move to Action)	5	130

**Action Items**

Knott Dairy Center Renovation - Project Budget Increase	5	
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**Written Reports**

- Final Submission of State Operating Budget Request
- Final Submission of State Capital Budget Request
- Contracts Signed Under Delegated Authority
  - Cougar Athletics Aramark Contract Update
  - Proprietary Variety Management (PVM)
  - International New-Varieties Network (INN)
- Capital Projects List

**Board Meeting Notes and Additional Activities**

**Students Book Corporation - In Full Board**

- Confirmation of Directors
- B & N Contract Updates
- Annual Financial Report

**Strategic Planning and Operational Excellence**

Chief Compliance and Risk Officer Update	15	
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**Board of Regents  
Finance and Administration Committee Work Plan  
2024/2025**

**November 14-15, 2024 - Seattle**

	Time	Cumulative
<b>Information Items</b>		
Internal Audit Update	10	10
FY25 Budget Execution - Variance Analysis to Date	30	40
FY26 Budget Development	10	50
Unit Carryforward Discussion	15	65
Cougar Athletics Budget Performance Update	10	75
<b>Future Action Items</b>		
WSU Foundation - Endowment Distribution and Reinvestment	30	105
Academic Year 2025-2026 Tuition & Fees - including ESFCOM	15	120
<b>Action Items</b>		
Academic Year 2025-2026 Tuition Rates	15	135
<b>Written Reports</b>		
Capital Projects List		
<b>Board Meeting Notes and Additional Activities</b>		
TBD		
<b>Strategic Planning and Operational Excellence</b>		
University Facilities Update	30	
Law Enforcement & Campus Safety - WSU System	30	

**Board of Regents**  
**Finance and Administration Committee Work Plan**  
**2024/2025**

**January 23-24 , 2025 - Seattle**

	Time	Cumulative
<b>Information Items</b>		
Internal Audit Update	10	10
FY24 Financial Statements & Financial Health Presentation, including Annual Debt Report	45	55
FY25 Budget Execution - Variance Analysis to Date	15	70
FY26 Budget Development	10	80
Cougar Athletics Budget Performance Update	15	95
<b>Future Action Items</b>		
Academic Year 2025-2026 Housing and Dining Rates	15	110
S & A Fees Increase for Academic Year 2025-2026	10	120
S & A Fees Committee Allocations for Summer 2025 and Academic Year 2025-2026	5	125
WSU Pullman, Student Technology Fee Committee Allocations	5	130
WSU Vancouver, Student Technology Fee Committee Allocations	5	135
Any Other Fee Rate Changes - Mandatory Fees (Chinook, SRC, CUB)	5	140
<b>Action Items</b>		
WSU Foundation - Endowment Distribution and Reinvestment	10	150
Academic Year 2025-2026 Tuition & Fees - including ESFCOM	15	165
<b>Written Reports</b>		
Capital Projects List		
<b>Board Meeting Notes and Additional Activities</b>		
TBD		
<b>Strategic Planning and Operational Excellence</b>		
Housing & Dining Financial Operations	30	
Business & Financial Services Update	20	

**Board of Regents**  
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**March 6-7, 2025 - Tri-Cities**

	Time	Cumulative
<b>Information Items</b>		
Internal Audit Update	10	10
FY25 Budget Execution - Variance Analysis to Date	15	25
FY26 Budget Development (update re: state budget?)	15	40
Cougar Athletics Budget Performance Update	10	50
<b>Future Action Items</b>		
Capital Projects - FY25-27 Biennium	30	80
State Supplemental Operating Budget Request	15	95
State Supplemental Capital Budget Request	15	110
<b>Action Items</b>		
Academic Year 2025-2026 Housing and Dining Rates	15	125
S & A Fees Increase for Academic Year 2025-2026	5	130
S & A Fees Committee Allocations for Summer 2025 and Academic Year 2025-2026	5	135
WSU Pullman, Student Technology Fee Committee Allocations	5	140
WSU Vancouver, Student Technology Fee Committee Allocations	5	145
Any Other Fee Rate Changes - Mandatory Fees (Chinook, SRC, CUB)	5	150
Facility Use WAC **MAYBE		
<b>Written Reports</b>		
Capital Projects List		
<b>Board Meeting Notes and Additional Activities</b>		
TBD		
<b>Strategic Planning and Operational Excellence</b>		
Information Technology Update	20	
Human Resources Update	25	

**Board of Regents**  
**Finance and Administration Committee Work Plan**  
**2024/2025**

**April 17-18, 2025 - Spokane**

	Time	Cumulative
<b>Information Items</b>		
Internal Audit Update	15	15
FY25 Budget Execution - Variance Analysis to Date	15	30
FY26 Budget Development (update re: state budget?)	10	40
University Insurance Coverage	20	60
Cougar Athletics Budget Performance Update	10	70
<b>Future Action Items</b>		
FY26 University Budget Development Update and Approval	30	100
FY26 Cougar Athletics Budget Approval	15	115
<b>***Note: Will need a May meeting to approve the University Budget***</b>		
<b>Action Items</b>		
Capital Projects - FY25-27 Biennium	15	130
State Supplemental Operating Budget Request	10	140
State Supplemental Capital Budget Request	10	150
<b>Written Reports</b>		
Capital Projects List		
<b>Board Meeting Notes and Additional Activities</b>		
<b>Students Book Corporation - In Full Board</b>		
Confirmation of Directors		
Bylaw Updates		
Annual Financial Report		
<b>Strategic Planning and Operational Excellence</b>		
Elson S. Floyd College of Medicine Financial Operations	40	
Chief Compliance and Risk Officer Update	20	

**Board of Regents**  
**Finance and Administration Committee Work Plan**  
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**May TBD - Virtual**  
**FY26 Budget Approval**

	<u>Time</u>	<u>Cumulative</u>
<b>Information Items</b>		
None		
<b>Future Action Items</b>		
None		
<b>Action Items</b>		
FY26 University Budget Development Update and Approval	60	60
FY26 Cougar Athletics Budget Approval	20	80
FY25 Cougar Athletics Transfers	10	90
<b>Written Reports</b>		
FY25 Budget Execution - Variance Analysis to Date		

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**June 5-6, 2025 - Everett**

**Information Items**

TBD

**Future Action Items**

TBD

**Action Items**

TBD

**Written Reports**

TBD